

Benefits Application Document Checklist | ThriftySingleMom

A general document checklist for preparing questions and records before applying for SNAP, TANF, child-care, or related assistance. Rules vary by state.

Rules differ by program and state. This checklist helps you prepare questions and records; it does not determine eligibility or replace the official application instructions.

Documents to gather if requested

- ☐ Photo identification
- ☐ Social Security or immigration documents, if required
- ☐ Birth or household relationship records
- ☐ Recent income records
- ☐ Child-support or benefit records
- ☐ Rent, mortgage, and utility records
- ☐ Child-care or work/training records
- ☐ Bank or asset information if the agency requests it
- ☐ Medical or disability records if relevant

Application record

Program/state: _____

Official agency website: _____

Application date: _____

Confirmation number: _____

Interview date: _____

Agency contact: _____

Questions to ask

- ☐ Which documents are required for this program?
- ☐ What is the deadline for missing documents?
- ☐ How do I report changes?
- ☐ What is the appeal or review deadline in the notice?
- ☐ Where can I check application status?

